



State of Nevada

Board of Examiners for Social Workers

4600 Kietzke Lane, #C-121, Reno, NV 89502

(775) 688-2555

Application for Individual Approval of Material for Social Work CEUs

Name of Person Requesting Approval: _____

Address: _____

Email address for contact: _____

Phone number: _____ License # _____

Program Title: _____

What method of training is being used? Face-to-Face Online Live Seminar

TOTAL number of CEU Hours Requested? _____

Are you requesting hours for suicide prevention? Yes, how many? _____ No

Are you requesting hours for ethics? Yes, how many? _____ No

List objectives for this training (or attach a copy of the workshop brochure).

Board Staff Use ONLY

Program Number: _____

TOTAL CEU Hours: _____ Suicide Prev. Hours: _____ Ethics Hours: _____

Approval Date: _____ Expiration Date: _____

Pending (Required items): _____

Denied (Reason): _____

Initials of Reviewer: _____

General Requirements for Program Approval

1. Must be presented by a competent instructor, as demonstrated by educational, professional and teaching experience.
2. Must contain current educational material concerning social work and must be applicable to the practice of social work. Refer to NAC 641B.190.3 for content areas.
3. Must be appropriately designed for instructional purposes
4. Course evaluation form; and
5. Sample certificate of attendance

Please be aware that a continuing education hour for social workers is equivalent to a 60-minute hour.

- Time is counted in 15-minute increments. Continuing education credit may only be given for time actually engaged in continuing education appropriate for social work.
- A 15-minute break is required every 2 hours.
- Registration, breaks and lunch may not be included in the hours approved.
- Time for breaks and lunch will automatically be deducted if not included on the time schedule.

Please attach the following information to the Application for Accreditation of Material for Continuing Education for Social Workers –

	Detailed time schedule
	Detailed program outline
	Educational objectives for training
	Presenter's resume
	Course evaluation form
	Sample certificate of attendance

The vendor / individual who is conducting the training is required to keep records of attendance for a period of three years from the training date.

Please submit application via US mail.